

**GARR Documentation Review**

<b>Program Name:</b>	<b>Completed</b>	<b>Date:</b>
<b>Administrative Documents</b>		
Mission Statement		
Vision Statement		
Non-Discrimination Statement		
Permission to Operate - Landlord Agreement		
Legal Business Entity - Business License		
<b>Proof of Professional Liability Insurance</b>		
<b>GARR Is Listed As Co-Insured On The Policy</b>		
NARR Code of Ethics - Signed & Included in Emps Files		
Priority Population		
Cultural Competency Awareness Policy / Training		
Intake Application		
Resident Records Secured		
Employee Files		
Organizational Chart		
<b>RESIDENT ORIENTED DOCUMENTS</b>		
Resident Application		
Admission - Discharge - Readmission Policy		
Resident Agreement		
Statement of Resident Rights		
Privacy Policy		
Grievance Policy		
Grieve Proc W/GARR Ph # Incl. & Post In All Units		
Medication Policy		
Good Neighbor Policy		
Emergency Policy		
Communicable Disease Policy		
House Rules		
Paid Work Agreement		
Resident Financial Affairs		
Resident Property Searches		
Smoking Policy		
Peer Leadership		
Drug Testing Policy		
NARCAN Video Training Policy		
Employment Policy For Clients		
Employer Relationship Agreement		
Relapse & Punitive Charges Policy		

Version of Your Policies & Procedures - CPR & First Aid Certificates

**Site Audit: Must Have Exit signs above Exits. Narcan/First Aid Stations With Signage  
Fire Extinguishers Are Easily Accessible - Up To Date & Signage Is In Place**